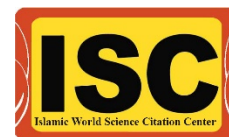


In the Name of God, the Compassionate, the Merciful



Ministry of Science, Research and Technology

Islamic World Science Citation Center (ISC)

ISC Journal Indexing Regulations

2015

Introduction

As of 2008, ISC Journal Indexing Regulations were ratified and put into practice based on the following tenets:

- The Supreme Leader of Islamic Republic of Iran's emphasis on the establishment of ISC
- The urgent need to promote the role of Islamic Republic of Iran in the production and development of science in the Muslim world
- The unanimous resolution by the ninth General Assembly of Ministers of Education for the Islamic Countries in Rabat, Morocco, 2007
- The approval of the fourth meeting of the Ministers of Higher Education in in Baku, Azerbaijan, 2008
- Resolution No. 623 dated 01.06.2008 meeting of the Supreme Council of Cultural Revolution

In order to index journals at a higher quality level, the previously approved regulations were revised, and after introducing modifications, were endorsed and ratified as follows:

Article 1: Objective

The present regulations are developed so as to set criteria for selecting and indexing accredited journals in Islamic World Science Citation Center (ISC).

Article 2: Definitions

Academically Accredited Journal: It refers to publications obtaining their license and credibility form authorities including the Commission on Accreditation of Publications or other scientific references and databases.

Regular Publication: A journal is considered a “regular publication” as long as it releases its numbers regularly.

Review Process: It is an interactive process in which subject specialists evaluate the prospective articles submitted by authors in order to assess and improve the quality of a given manuscript through modifications introduced into the final draft.

Academically Accredited Publisher: Such a publisher enjoys a prominent record of professional and scientific activity which is affiliated to one of the accredited universities, research institutions or scientific associations at regional, national or international levels.

Accredited Universities and Research institutions: Universities and Research institutions are considered “accredited” as long as they participate in international rankings such as ISC, Leiden, Shanghai, QS, Times or other internationally celebrated ranking systems.

Geographical Diversity of Authors: It refers to the geographical distribution of the authors so that the contributors to each journal number should not be uniquely bound to a particular organization or a specific country.

Geographical Diversity of the Editorial Board: The editorial board of a given journal is supposed not to be bound to a particular organization or a specific country.

Citation and Bibliography Specifications: Such specifications encompass Journal Title, Year of Publication, Volume, Number, Article Title, Abstract, Keywords, Author(s)’ First Name(s) and Surname(s), Academic Rank, Affiliation, Contact Details and References.

Journal Policy: There should be a definite correspondence between Journal Title, its scope and objectives on the one hand, and the documents contained in that journal on the other hand.

Thematic Focus: It refers to the thematic diversity and journal coverage.

Enriching ISC Content: It refers to the situation in which the editorial board or contributors to the journal requesting indexing have already received citations from the ISC indexed journals.

Journal Online Content: Journal content should be retrievable online.

Article 3: Evaluation of Academic Journals

- 1. Indexing Request:** All international journals whether in Islamic countries or other countries with at least one year of regular publication background can request indexing service by ISC.
- 2. Evaluation Procedure:** Journal evaluation will proceed based upon the criteria presented under Article 4.
- 3. Dis-accreditation:** ISC periodically reviews and re-evaluates indexed journals using the criteria mentioned under Article 4. Following journal evaluation and in case of journal poor quality, ISC will dislodge the titles with unacceptable performance from its Master Journal List.

Article 4: Evaluation Criteria for Scientific Journals

1. Academic Credibility
2. Regular Publication
3. Scientific Evaluation
4. Publisher's Academic Credibility
5. Geographical Diversity of Authors

6. Citation and Bibliography Specifications
7. Adherence to Journal Policy
8. Thematic Focus
9. Enriching ISC Content
10. Online Access to Journal Content

This guideline including 4 Articles was approved on Tuesday, March 3, 2015 by the ISC Leadership Council and is applicable as of 2015.